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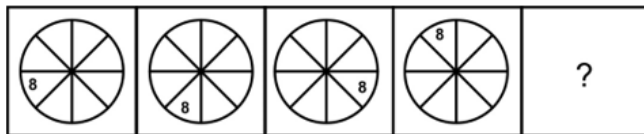
AIIMS
Bhubaneswar

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अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर
All India Institute of Medical Sciences, Bhubaneswar

Participant ID	
Participant Name	
Test Center Name	
Test Date	19/11/2023
Test Time	12:30 PM - 2:30 PM
Subject	Junior Administrative Officer

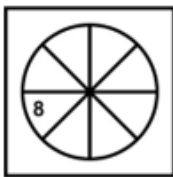
Section : General Intelligence & Reasoning

Q.1 Select the figure that will replace the question mark (?) in the following figure series.

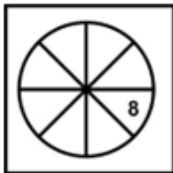


Ans

✗ 1.



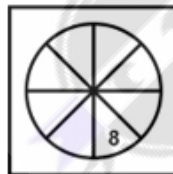
✗ 2.



✗ 3.



✓ 4.



Question ID : 630680458273

Option 1 ID : 6306801789972

Option 2 ID : 6306801789974

Option 3 ID : 6306801789973

Option 4 ID : 6306801789975

Status : Answered

Chosen Option : 4



Q.2 In a certain code language, if APPLE is coded as 1QQM5, BANANA is coded as C1O1O1, then what will ORANGE be coded as?

- Ans**
- ☒ 1. 15HS1O5
 - ☒ 2. 15SO1H5
 - ☒ 3. 15S1OH5
 - ☒ 4. 15S51OH

Q.3 Arrange the words given below in a meaningful sequence.

1. Butterfly
2. Pupa
3. Larva
4. Egg

- Ans**
- ☒ 1. 4321
 - ☒ 2. 4231
 - ☒ 3. 4312
 - ☒ 4. 3421



Q.4 Two statements are given, followed by two conclusions numbered I, and II. Assuming the statements to be true, even if they seem to be at variance with commonly known facts, decide which of the conclusions logically follow(s) from the statements.

Statements:

All mobiles are gadgets.

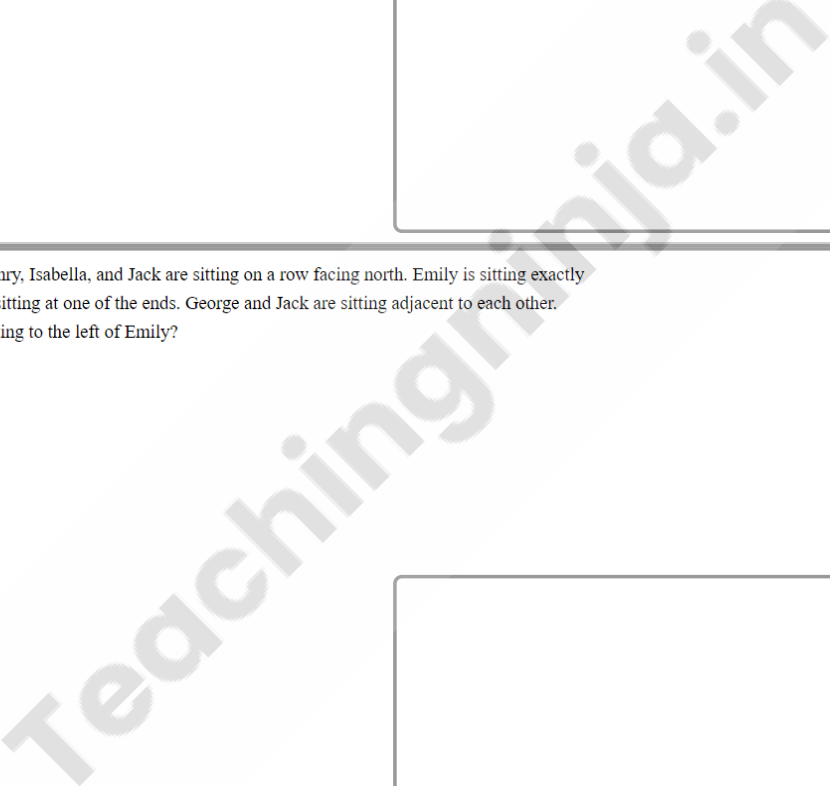
No mobile is a laptop.

Conclusions:

I. Some gadgets are mobiles.

II. At least some laptops are gadgets.

- Ans**
- ☒ 1. Both conclusions I and II follow
 - ☒ 2. Only conclusion I follows
 - ☒ 3. Neither conclusion I nor II follows
 - ☒ 4. Only conclusion II follows



Q.5 Six friends Emily, Frank, George, Henry, Isabella, and Jack are sitting on a row facing north. Emily is sitting exactly between Frank and George. Frank is sitting at one of the ends. George and Jack are sitting adjacent to each other. Isabella is at the right end. Who is sitting to the left of Emily?

- Ans**
- ☒ 1. George
 - ☒ 2. Henry
 - ☒ 3. Jack
 - ☒ 4. Frank



Q.6 $E \times F$ means 'E is the daughter of F'

'E + F' means 'E is the brother of F'

'E \div F' means 'E is the sister of F'

'E - F' means 'E is the father of F'

How is H related to J in the expression 'H \div G \times I - J'?

- Ans
- ☒ 1. Sister
 - ☐ 2. Mother
 - ☐ 3. Daughter
 - ☐ 4. Wife

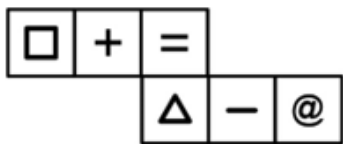


Q.7 Select the option that is related to the third number in the same way as the second number is related to the first number.
256 : 510 :: 379 : ?

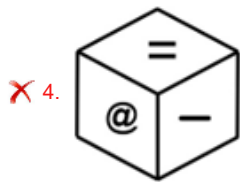
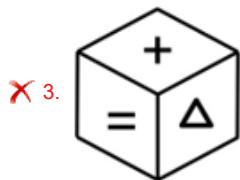
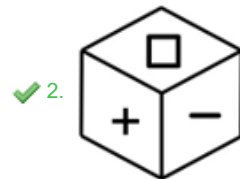
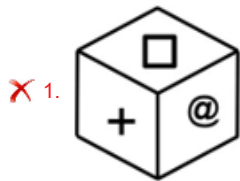
- Ans
- ☐ 1. 739
 - ☒ 2. 756
 - ☐ 3. 765
 - ☐ 4. 729



Q.8 Select the die which cannot be formed on folding the given sheet.



Ans



Q.9 Which of the following numbers will replace the question mark (?) in the given series?
70, 60, 80, 70, 90, 80, ?, 90

- Ans
- ✗ 1. 80
 - ✗ 2. 120
 - ✓ 3. 100
 - ✗ 4. 60

Q.10 Select the option that is related to the third word in the same way as the second word is related to the first word.

Ottawa : Canada :: Buenos Aires : ?

- Ans**
- ☒ 1. Poland
 - ☒ 2. Argentina
 - ☒ 3. Spain
 - ☒ 4. Thailand

Section : General Awareness

Q.1 Available data place India in the tenth position in the world and _____ in Asia in plant diversity.

- Ans**
- ☒ 1. Second
 - ☒ 2. Third
 - ☒ 3. Seventh
 - ☒ 4. Fourth

Q.2 Mahadev Govind Ranade was the founder of the Widow Remarriage Association (1861) and the _____.

- Ans**
- ☒ 1. Woman Education Society
 - ☒ 2. Welfare Education Society
 - ☒ 3. Deccan Education Society
 - ☒ 4. Poor Education Society

Q.3 Bihu Festival is celebrated in _____.

- Ans
- ☒ 1. West Bengal
 - ☒ 2. Assam
 - ☒ 3. Manipur
 - ☒ 4. Tripura

Q.4 _____ is defined as the total monetary or the market value of all the final goods and services that are produced within the geographical boundaries of a country.

- Ans
- ☒ 1. Total Income
 - ☒ 2. GDP (Gross Domestic Product)
 - ☒ 3. Gross National Product (GNP)
 - ☒ 4. Net National Product (NNP)

Q.5 India's first Indigenous _____, CSIR Prima ET11, was developed by Durgapur's Central Mechanical Engineering Research Institute (CMERI).

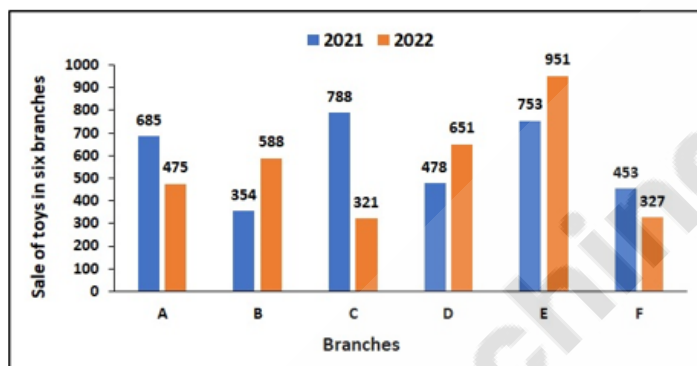
- Ans
- ☒ 1. E- Driller
 - ☒ 2. E- Truck
 - ☒ 3. E- Crane
 - ☒ 4. E-Tractor

Section : Quantitative Aptitude

Q.1 Avinash completes a journey in 15 hours. He travels first half of the journey at the rate of 24 km/hr and second half at the rate of 16 km/hr. Find the total journey in km.

- Ans**
- ☒ 1. 328 km
 - ☒ 2. 315 km
 - ☒ 3. 348 km
 - ☒ 4. 288 km

Q.2 The bar graph given below shows the sales of toys (in thousand number) from six branches of a company during two consecutive years 2021 and 2022. What percent of the average sales of branches A, B and C in 2021 is the average sales of branches D, E and F in 2022?



- Ans**
- ☒ 1. 92.86 %
 - ☒ 2. 94.71 %
 - ☒ 3. 108.59%
 - ☒ 4. 105.58 %

Q.3 Find the HCF of 84, 96?

- Ans ☒ 1. 12
☒ 2. 672
☒ 3. 36
☒ 4. 68

Q.4 Vikram sold a wooden rack at a loss of 26%. If he had sold it for Rs.154 more, he would have made a profit of 18%.
The cost price of the table is:

- Ans ☒ 1. Rs.350
☒ 2. Rs.550
☒ 3. Rs.246
☒ 4. Rs.498

Q.5 Divide 91 in the ratio of 3:4.

- Ans ☒ 1. 39 and 52
☒ 2. 35 and 56
☒ 3. 24 and 67
☒ 4. 42 and 49



Q.6 A room has a length of 4m, breadth of 10m and a height of 28m. Find the length of the longest pole that can be placed in the room.

- Ans**
- ☒ 1. 25 m
 - ☒ 2. 17m
 - ☒ 3. 21 m
 - ☒ 4. 30 m

Q.7 If $r + (1/r) = 99$, find the value of $\{100r / (2r^2 + 102r + 2)\}$

- Ans**
- ☒ 1. $1/2$
 - ☒ 2. $1/4$
 - ☒ 3. $1/5$
 - ☒ 4. $1/3$

Q.8 Clinton can wash a car 12 days and Ben does the same work in 18 days. In how many days will they together finish the same work?

- Ans**
- ☒ 1. $8/5$
 - ☒ 2. $36/5$
 - ☒ 3. $7/8$
 - ☒ 4. $5/36$



Q.9 $\sin^2 35^\circ + \sin^2 55^\circ = ?$

Ans ☒ 1. 1

☐ 2. 0.5

☐ 3. 2

☐ 4. 0

Q.10 Find the distance between the two centres if the radii of two circles be 8 cm and 5 cm and the length of transverse common tangent be 10 cm?

Ans ☐ 1. $\sqrt{351}$ cm

☒ 2. $\sqrt{269}$ cm

☐ 3. $\sqrt{8}$ cm

☐ 4. $\sqrt{179}$ cm

Section : English Language

Q.1 Rearrange the following given sentences in a coherent passage. Closing sentence indicated the end of the passage.

P. World War II led to the emergence of the United States and the Soviet Union as superpowers, the founding of the United Nations, and profound changes in geopolitics.

Q. The war was marked by key events such as the Holocaust, D-Day, and the dropping of atomic bombs on Hiroshima and Nagasaki.

R. It involved major world powers in two opposing alliances, the Allies and the Axis, and resulted in immense devastation and loss of life.

S. World War II, a global conflict that raged from 1939 to 1945, reshaped the course of history.

(Closing Sentence): It remains a stark reminder of the consequences of unchecked aggression and the importance of international cooperation.

Ans ☒ 1. SRQP

☐ 2. SPQR

☐ 3. PQRS

☐ 4. PRSQ



Q.2 Fill in the blank with correct one word substitution:

Sarah has a fear of dead bodies. She is a _____.

- Ans
- ☒ 1. Xenophobia
 - ☒ 2. Aerophobia
 - ☒ 3. Necrophobia
 - ☒ 4. Bibliophobia

Comprehension:

A passage is given with 3 questions following it. Read the passage carefully and choose the best answer to each question out of the four alternatives

Apple Inc., founded by Steve Jobs, Steve Wozniak, and Ronald Wayne in 1976, has become a symbol of innovation and technological prowess. The company's journey began with the introduction of the Apple I computer, a groundbreaking product for its time. However, it was the launch of the Macintosh in 1984 that established Apple as a leader in personal computing with its user-friendly graphical interface.

In the 2000s, Apple made a remarkable comeback with the release of the iPod, revolutionizing the music industry. This was followed by the iPhone in 2007, a game-changer in the world of smartphones. The iPad, introduced in 2010, transformed the tablet market. Apple's ecosystem, centered around iOS, App Store, and iCloud, became integral to daily life. Under the leadership of Tim Cook, Apple continued to thrive, with products like the Apple Watch and AirPods contributing to its success. The company's commitment to design, quality, and user experience remains unmatched. It's also made strides in renewable energy and sustainability.

Today, Apple is not just a tech giant but a cultural icon, known for its sleek products and commitment to privacy. Its journey from a garage startup to a trillion-dollar company is a testament to innovation, vision, and customer-centricity.

SubQuestion No : 3

Q.3 What is the tone of the passage?

- Ans
- ☒ 1. Negative
 - ☒ 2. Biased
 - ☒ 3. Fictional
 - ☒ 4. Informative

Comprehension:

A passage is given with 3 questions following it. Read the passage carefully and choose the best answer to each question out of the four alternatives

Apple Inc., founded by Steve Jobs, Steve Wozniak, and Ronald Wayne in 1976, has become a symbol of innovation and technological prowess. The company's journey began with the introduction of the Apple I computer, a groundbreaking product for its time. However, it was the launch of the Macintosh in 1984 that established Apple as a leader in personal computing with its user-friendly graphical interface.

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Today, Apple is not just a tech giant but a cultural icon, known for its sleek products and commitment to privacy. Its journey from a garage startup to a trillion-dollar company is a testament to innovation, vision, and customer-centricity.

SubQuestion No : 4

Q.4 Which of the following statements is not a fact given in the passage?

- Ans
- ☒ 1. Apple Inc. is a symbol of function and technological prowess.
 - ☒ 2. Apple Inc. made a remarkable comeback with the release of the iPhone.
 - ☒ 3. Apple Inc. was founded by Steve Jobs, Steve Wozniak, and Ronald Wayne in 1986.
 - ☒ 4. Apple Inc. is a cultural icon.



Comprehension:

A passage is given with 3 questions following it. Read the passage carefully and choose the best answer to each question out of the four alternatives

Apple Inc., founded by Steve Jobs, Steve Wozniak, and Ronald Wayne in 1976, has become a symbol of innovation and technological prowess. The company's journey began with the introduction of the Apple I computer, a groundbreaking product for its time. However, it was the launch of the Macintosh in 1984 that established Apple as a leader in personal computing with its user-friendly graphical interface.

In the 2000s, Apple made a remarkable comeback with the release of the iPod, revolutionizing the music industry. This was followed by the iPhone in 2007, a game-changer in the world of smartphones. The iPad, introduced in 2010, transformed the tablet market. Apple's ecosystem, centered around iOS, App Store, and iCloud, became integral to daily life. Under the leadership of Tim Cook, Apple continued to thrive, with products like the Apple Watch and AirPods contributing to its success. The company's commitment to design, quality, and user experience remains unmatched. It's also made strides in renewable energy and sustainability.

Today, Apple is not just a tech giant but a cultural icon, known for its sleek products and commitment to privacy. Its journey from a garage startup to a trillion-dollar company is a testament to innovation, vision, and customer-centricity.

SubQuestion No : 5

Q.5 Which of the following words is a synonym of “integral” as used in the passage?

- Ans ☒ 1. Opposite
☒ 2. Essential
☒ 3. Separate
☒ 4. Optional

Section : Basic concepts of Management & Computers

Q.1 _____ is a mechanism in a system for preventing problems before they occur by monitoring performance inputs and reacting to maintain an identified level.

- Ans ☒ 1. Output control
☒ 2. Feedforward control
☒ 3. Feedback control
☒ 4. Strategic control

Q.2 What does the term "Multitasking" refer to in the context of computer systems?

- Ans
- ☒ 1. The ability to connect to multiple networks
 - ☐ 2. The ability to run multiple applications simultaneously
 - ☒ 3. Using multiple input devices
 - ☒ 4. Running computer programs on multiple computers

Q.3 What is the purpose of the "Save As" option in Microsoft Word 2016?

- Ans
- ☒ 1. Save the document with track changes enabled
 - ☐ 2. Save the document with a new name or in a different location
 - ☒ 3. Save the document in a different format
 - ☒ 4. Save the document as read-only

Q.4 What is relationship conflict in a team?

- Ans
- ☒ 1. Disputes about team processes and procedures
 - ☒ 2. Conflicts arising from differences in values
 - ☐ 3. Personal incompatibilities and tension among team members
 - ☒ 4. Disagreements about the tasks to be performed

Q.5 What is the name of the model that describes the four stages of team development?

- Ans
- ☒ 1. Lencioni's Five Pillars of a Team
 - ☒ 2. Belbin's Team Roles Theory
 - ☒ 3. Katzenbach and Smith's Five Dysfunctions of a Team
 - ☐ 4. Tuckman's Forming-Storming-Norming-Performing Model

Q.6 Which Internet access technique uses traditional telephone lines and is known for its slower speeds and always-on connectivity?

- Ans
- ☒ 1. Satellite
 - ☒ 2. Wi-Fi
 - ☒ 3. Dial-up
 - ☒ 4. Fiber-optic

Q.7 What theory of motivation suggests that individuals are motivated by the belief that their efforts will lead to desired outcomes?

- Ans
- ☒ 1. Maslow's Hierarchy of Needs
 - ☒ 2. Expectancy theory
 - ☒ 3. Equity theory
 - ☒ 4. Herzberg's Two-Factor Theory

Q.8 What is the keyboard shortcut to save a PowerPoint presentation?

- Ans
- ☒ 1. Ctrl + Z
 - ☒ 2. Ctrl + S
 - ☒ 3. Ctrl + O
 - ☒ 4. Ctrl + P

Q.9 Which version of Windows introduced the Start menu as a prominent feature?

- Ans
- ☒ 1. Windows 95
 - ☒ 2. Windows 7
 - ☒ 3. Windows XP
 - ☒ 4. Windows 3.1

Q.10 How do you unfreeze frozen panes in Excel 2016?

- Ans
- ☒ 1. Go to Home tab -> Editing group -> Unfreeze Panes
 - ☒ 2. Go to View tab -> Window group -> Freeze Panes -> Unfreeze Panes
 - ☒ 3. Press Ctrl + U
 - ☒ 4. Right-click on the frozen area and select 'Unfreeze Panes'

Section : Central Govt. Service Rules

Q.1 In case of direct recruitment, SC's get relaxation of _____ years in upper age limit.

- Ans
- ☒ 1. 3
 - ☒ 2. 5
 - ☒ 3. 8
 - ☒ 4. 10

Q.2 As per The Code of Criminal Procedure, 1973, which section is related with Local jurisdiction of Judicial Magistrates?

- Ans
- ☒ 1. 14
 - ☒ 2. 45
 - ☒ 3. 12
 - ☒ 4. 32



Q.3 Any offence under the Indian Penal Code (45 of 1860) may be tried by _____.

- I. The High court
- II. The court of session

- Ans
- ☒ 1. Both I and II
 - ☐ 2. Neither I nor II
 - ☐ 3. Only I
 - ☐ 4. Only II

Q.4 As per the Recommendations of Seventh Central Pay Commission, maximum pay for Cabinet Secretary and others presently at the same pay level shall be Rs. _____.

- Ans
- ☐ 1. 500000
 - ☐ 2. 750000
 - ☐ 3. 1000000
 - ☒ 4. 250000

Q.5 Which of the following statement is correct as per fundamental rules of service?

- I. Subsistence grant means a monthly grant made to a Government servant who is not in receipt of pay or leave salary.
- II. Temporary post means a post carrying a definite rate of pay sanctioned for a limited time.

- Ans
- ☐ 1. Only I
 - ☐ 2. Only II
 - ☐ 3. Neither I nor II
 - ☒ 4. Both I and II

Q.6 Which chapter of General Financial Rules 2017, is related with the Contract Management?

- Ans ☒ 1. 8
☐ 2. 1
☐ 3. 4
☐ 4. 12

Q.7 As per rule 44 of the General Financial Rules 2017, which of the following rule is associated with Maintenance of Liability Register for effecting proper control over expenditure?

- Ans ☐ 1. 29
☐ 2. 34
☒ 3. 58
☐ 4. 62

Q.8 As per the Recommendations of Seventh Central Pay Commission, which of the following is correct regarding advances?

- I. All non-interest bearing Advances have been abolished.
II. Regarding interest-bearing Advances, only Personal Computer Advance and House Building Advance (HBA) have been retained.

- Ans ☐ 1. Only II
☐ 2. Neither I nor II
☐ 3. Only I
☒ 4. Both I and II

Q.9 For GP 5400 and above, what will be the TPTA for A1 city?

- Ans
- ☒ 1. Rs 600 + DA per months
 - ☒ 2. Rs 6400 + DA per months
 - ☒ 3. Rs 3200 + DA per months
 - ☒ 4. Rs 1600 + DA per months

Q.10 As per Central Civil Services (Conduct) Rules, 1964, which of the following is correct?

- I. No Government servant shall indulge in any act of sexual harassment of any woman at any work place.
- II. No Government servant shall use his position or influence directly or indirectly to secure employment for any member of his family in any company or firm.

- Ans
- ☒ 1. Only I
 - ☒ 2. Only II
 - ☒ 3. Neither I nor II
 - ☒ 4. Both I and II

Q.11 As per The Code of Criminal Procedure, 1973, which of the following statement is correct regarding Courts of Metropolitan Magistrates?

- I. The jurisdiction and powers of every Metropolitan Magistrate shall extend throughout the metropolitan area.
- II. The presiding officers of such Courts shall be appointed by the High Court.

- Ans
- ☒ 1. Only II
 - ☒ 2. Both I and II
 - ☒ 3. Neither I nor II
 - ☒ 4. Only I

Q.12 As per the Seventh Pay Commission, which of the following is correct regarding the recommendations for LTC for railway employees?

I. No hometown LTC will be admissible to Railway employees, only "All India" LTC will be granted once in four years.

II. If both spouses are Railway servants, then surrender of passes of any one of them will suffice.

Ans ☒ 1. Both I and II

☐ 2. Only I

☐ 3. Only II

☐ 4. Neither I nor II

Q.13 Which section of The Right To Information Act, 2005 is related with Penalties?

Ans ☐ 1. 5

☐ 2. 40

☐ 3. 8

☒ 4. 20

Q.14 The State Information Commission shall consist of the Chief Information Commissioner; and such number of Central Information Commissioners, not exceeding _____, as may be deemed necessary.

Ans ☒ 1. ten

☐ 2. twelve

☐ 3. five

☐ 4. fifteen

Q.15 Which section of Indian Penal Code is related with 'Punishments'?

- Ans
- ☒ 1. 126
 - ☒ 2. 45
 - ☒ 3. 53
 - ☒ 4. 12

Q.16 As per General Financial Rules 2017, in the _____ model, Capital expenditures is used by the buyer to straightway purchase goods followed by procurement of consumables, arranging comprehensive maintenance contact after warranty period and finally disposing the product after useful life

- Ans
- ☒ 1. CAPEX
 - ☒ 2. SOPEX
 - ☒ 3. OPEX
 - ☒ 4. POPEX

Q.17 As per Central Civil Services (Conduct) Rules, 1964, which of the following shall be done at all times by a government servant?

- I. Maintain accountability and transparency
- II. Maintain high ethical standards and honesty

- Ans
- ☒ 1. Neither I nor II
 - ☒ 2. Both I and II
 - ☒ 3. Only II
 - ☒ 4. Only I



Q.18 Which chapter of General Financial Rules, 2017 is related with Government Guarantees?

- Ans
- ☒ 1. 9
 - ☒ 2. 8
 - ☒ 3. 11
 - ☒ 4. 7

Q.19 As per the Seventh Pay Commission, which of the following allowances is covered under travel allowance?

- I. Daily Allowance on Foreign Travel
- II. Mileage Allowance for journeys by road

- Ans
- ☒ 1. Both I and II
 - ☒ 2. Neither I nor II
 - ☒ 3. Only I
 - ☒ 4. Only II

Q.20 As per the Recommendations of Seventh Central Pay Commission, that annual increments not be granted in the case of those employees who are not able to meet the benchmark either for MACP or for a regular promotion in the first _____ years of their service.

- Ans
- ☒ 1. 18
 - ☒ 2. 12
 - ☒ 3. 20
 - ☒ 4. 15

Q.21 Chapter XIII of fundamental rules of service is related with which of the following?

- Ans
- ☐ 1. Extent Of application
 - ☐ 2. Service under Local Funds
 - ☐ 3. Foreign service
 - ☒ 4. Addition to pay

Q.22 Which rule of Central Civil Services (Leave) Rules, 1972 is related to Absence after expiry of leave?

- Ans
- ☐ 1. 12
 - ☐ 2. 36
 - ☐ 3. 42
 - ☒ 4. 25

Q.23 As per the Seventh Pay Commission, which of the following allowance has been recommended to be abolished?

- Ans
- ☐ 1. Daily allowance
 - ☐ 2. Transport allowance
 - ☒ 3. Cycle allowance
 - ☐ 4. Conveyance allowance

Q.24 Which of the following statement is correct regarding the reservation in case of promotion for Group 'A'?

I. In case of promotion by selection method reservation is available upto the lowest rung of Group A.

II. In promotion by selection to posts within Group 'A' which carry an ultimate salary of Rs. 18300 or less there is no reservation.

Ans ☒ 1. Both I and II

☐ 2. Neither I nor II

☐ 3. Only I

☐ 4. Only II

Q.25 As per the Central Secretariat Manual of Office Procedure (fourteenth edition), which of the following is correct regarding the draft of communication?

I. A draft shall be clear and concise.

II. The name, designation, telephone number, fax number and e-mail (wherever applicable) of the officer signing the communication shall be indicated in the communication.

Ans ☒ 1. Both I and II

☐ 2. Neither I nor II

☐ 3. Only II

☐ 4. Only I

Q.26 As per the Seventh Pay Commission, for level 12 and 13 which of the following is the ceiling for reimbursement for travelling charges?

Ans ☐ 1. AC Taxi charges up to 50 km

☐ 2. Rs. 225 per day

☒ 3. Non-AC Taxi charges up to 50 km

☐ 4. Rs. 338 per day



Q.27 Which section of The Code of Criminal Procedure, 1973 is titled ‘Sentence of imprisonment in default of fine’?

Ans ☒ 1. 30

☐ 2. 16

☐ 3. 45

☐ 4. 61

Q.28 Which chapter of Central Civil Services (Leave) Rules, 1972 is related to Grant of and return from Leave?

Ans ☐ 1. Chapter 2

☒ 2. Chapter 3

☐ 3. Chapter 4

☐ 4. Chapter 1

Q.29 As per Central Civil Services (Conduct) Rules, 1964, which rule has the title Investment, lending and borrowing?

Ans ☒ 1. 16

☐ 2. 18

☐ 3. 3

☐ 4. 12



Q.30 Seventh Central Pay Commission has recommended abolishing _____ allowances altogether.

Ans ☒ 1. 52

☐ 2. 12

☐ 3. 36

☐ 4. 18

Q.31 Which chapter of the Indian Penal Code is titled 'General Exceptions'?

Ans ☐ 1. I

☐ 2. IV

☐ 3. V

☒ 4. III

Q.32 As per supplementary rules of service, which of the following classes of government servants are exempted from producing a medical certificate of health?

I. A government servant recruited through a competitive examination who has to undergo medical examination in accordance with the regulations prescribed for appointment to service under government.

II. A retired government servant re-employed immediately after retirement.

Ans ☐ 1. Only I

☒ 2. Both I and II

☐ 3. Neither I nor II

☐ 4. Only II



Q.33 Which part of the supplementary rules of service is related with records of service?

- Ans ☒ 1. Part III
☐ 2. Part IV
☐ 3. Part I
☐ 4. Part II

Q.34 Which rule of Central Civil Services (Leave) Rules, 1972 is related to Application for leave?

- Ans ☐ 1. 18
☒ 2. 14
☐ 3. 6
☐ 4. 15

Q.35 Which of the following cities has a bench of Central Administrative Tribunal?

- I. Ahmedabad
II. Allahabad

- Ans ☐ 1. Only I
☐ 2. Neither I nor II
☐ 3. Only II
☒ 4. Both I and II



Q.36 Which of the following is correct regarding State Chief Information Commissioner?

- I. Is not eligible for reappointment if he has obtained age of 65 years.
- II. He may at any time, by writing under his hand addressed to the Governor, resign from his office.

- Ans
- ☒ 1. Only I
 - ☒ 2. Both I and II
 - ☒ 3. Neither I nor II
 - ☒ 4. Only II

Q.37 Government officers are allowed to encash _____ days earned leave at the time of availing of LTC to the extent of sixty days during the entire career.

- Ans
- ☒ 1. 10
 - ☒ 2. 15
 - ☒ 3. 7
 - ☒ 4. 5

Q.38 As per Central Civil Services (Conduct) Rules, 1964, in which of the following statement is correct?

- I. No Government servant shall in the performance of his official duties, act in a discourteous manner.
- II. No Government servant shall in his official dealings with the public or otherwise adopt dilatory tactics or wilfully cause delays in disposal of the work assigned to him.

- Ans
- ☒ 1. Only I
 - ☒ 2. Neither I nor II
 - ☒ 3. Both I and II
 - ☒ 4. Only II

Q.39 Earned leave shall be credited to the leave account of Government servant at the rate of _____ days for each completed calendar month of service which he is likely to render in a half-year of the calendar year in which he is appointed.

Ans ☒ 1. 4

☒ 2. 2.5

☒ 3. 1

☒ 4. 5

Q.40 Chapter XII of the Central Secretariat Manual of Office Procedure (fourteenth edition) is associated with which of the following?

Ans ☒ 1. Miscellaneous

☒ 2. Structure Of the Government

☒ 3. Drafting Of Communication

☒ 4. Management Of Dak

Q.41 As per Central Civil Services (Leave) Rules, 1972, an apprentice shall be entitled to leave, on medical certificate, on leave salary equivalent to half pay for a period not exceeding _____ month(s) in any year of apprenticeship.

Ans ☒ 1. two

☒ 2. one

☒ 3. half

☒ 4. one and a half

Q.42 Which chapter of Fundamental rules of service is related with definitions?

- Ans
- ☒ 1. IV
 - ☒ 2. III
 - ☒ 3. V
 - ☒ 4. II

Q.43 As per Central Civil Services (Conduct) Rules, 1964, rule 13 is linked with which of the following?

- Ans
- ☒ 1. Investment, lending and borrowing
 - ☒ 2. Movable, immovable and valuable property
 - ☒ 3. Dowry
 - ☒ 4. Repeal and Saving

Q.44 As per the Central Secretariat Manual of Office Procedure (fourteenth edition), which of the following is correct regarding use of restrictive classification for printed reports?

- I. The restrictive classification, 'for official use only' will not be assigned to any printed report, pamphlet or compilation, unless it contains information disclosure of which would not be in the public interest
- II. No official publication (including in electronic form) shall be marked 'For official use only' except with the prior approval of the branch officer, who shall obtain the orders of the Secretary or Minister in cases of doubt.

- Ans
- ☒ 1. Only I
 - ☒ 2. Neither I nor II
 - ☒ 3. Only II
 - ☒ 4. Both I and II



Q.45 As per The Right To Information Act, 2005, which of the following information is exempted from disclosure?

I. Information which would impede the process of investigation or apprehension or prosecution of offenders.

II. Cabinet papers including records of deliberations of the Council of Ministers, Secretaries and other officers.

Ans ☒ 1. Only II

☒ 2. Neither I nor II

☒ 3. Both I and II

☒ 4. Only I

Q.46 As per General Financial Rules 2017, which of the following is related with the consolidated accounts?

Ans ☒ 1. GFR 12

☒ 2. GFR 9

☒ 3. GFR 8

☒ 4. GFR 11

Q.47 Whoever is a member of an unlawful assembly, shall be punished with imprisonment of either description for a term which may extend to _____ months, or with fine, or with both.

Ans ☒ 1. 9

☒ 2. 6

☒ 3. 2

☒ 4. 3



Q.48 Which section of the Indian Penal Code is titled 'Abetment of a thing'?

- Ans
- ☒ 1. 102
 - ☒ 2. 107
 - ☒ 3. 96
 - ☒ 4. 49

Q.49 As per The Right To Information Act, 2005, the second schedule is related with which of the following?

- Ans
- ☒ 1. Laying of rules
 - ☒ 2. Power to make rules by competent authority
 - ☒ 3. Intelligence And Security Organisation Established By The Central Government
 - ☒ 4. Form Of Oath Or Affirmation To Be Made By The Chief Information Commissioner

Q.50 As per the Central Civil Services (Leave) Rules, 1972 which of the following is correct?

I. Leave cannot be claimed as of right.
II. When the exigencies of public service so require, leave of any kind may be refused or revoked by the authority competent to grant it, but it shall not be open to that authority to alter the kind of leave due and applied for except at the written request of the Government servant.

- Ans
- ☒ 1. Only I
 - ☒ 2. Neither I nor II
 - ☒ 3. Only II
 - ☒ 4. Both I and II

Q.51 Which of the following statement is correct regarding The Code Of Criminal Procedure, 1973?

I. All Assistant Sessions Judges shall be subordinate to the Sessions Judge in whose Court they exercise jurisdiction.

II. The Sessions Judge may, from time to time, make rules consistent with this Code, as to the distribution of business among such Assistant Sessions Judges.

Ans ☒ 1. Both I and II

☐ 2. Neither I nor II

☐ 3. Only II

☐ 4. Only I

Q.52 Which of the following statement is correct regarding The All India Services (Travelling Allowances) Rules, 1954?

I. If any question arises as to the interpretation of these rules, the Central Government shall decide the same.

II. All rules corresponding to these rules in force immediately before the commencement of these rules and applicable to members of the Service are hereby repealed.

Ans ☐ 1. Neither I nor II

☐ 2. Only I

☒ 3. Both I and II

☐ 4. Only II

Q.53 Which chapter of The Right To Information Act, 2005 is related with The Central Information Commission?

Ans ☐ 1. II

☐ 2. V

☐ 3. IV

☒ 4. III



Q.54 Which form of General Financial Rules 2017, is related with Register of Fixed Assets?

- Ans
- ☐ 1. GFR 8
 - ☐ 2. GFR 16
 - ☐ 3. GFR 18
 - ☒ 4. GFR 22

Q.55 Communications meant for the Lok Sabha Secretariat or the Rajya Sabha Secretariat and requiring urgent or high level attention shall be addressed to the _____.

- Ans
- ☐ 1. to the Vice President directly
 - ☒ 2. Secretaries concerned and not to the Speaker or the Chairman directly
 - ☐ 3. Both secretaries concerned and the Speaker or the Chairman directly
 - ☐ 4. to the Speaker or the Chairman directly

Q.56 As per the Central Secretariat Manual of Office Procedure (fourteenth edition), which of the following is correct regarding treatment of classified papers?

- I. Every classified file shall be reviewed once in five years for declassification.
- II. A declassified file considered fit for permanent preservation will be transferred to the National Archives.

- Ans
- ☐ 1. Only II
 - ☐ 2. Neither I nor II
 - ☒ 3. Both I and II
 - ☐ 4. Only I



Q.57 The leave account of every Government servant (other than a military officer) who is serving in a Department other than a Vacation Department, shall be credited with earned leave, in advance, in two instalments of 15 days each on the first day of _____ of every calendar year.

- Ans**
- ☒ 1. March and December
 - ☒ 2. April and August
 - ☒ 3. April and January
 - ☒ 4. January and July

Q.58 A candidate belonging to _____ who is selected on the same standard as applied to general category candidates and who appears in the general merit list is treated as own merit candidate.

I. SC
II. ST

- Ans**
- ☒ 1. Only I
 - ☒ 2. Neither I nor II
 - ☒ 3. Only II
 - ☒ 4. Both I and II

Q.59 For Journey by Air/Rail, if the pay range is below Rs. 4,100 and above but less than Rs. 8,000, then which of the following entitlement is correct?

- Ans**
- ☒ 1. Second AC-2 tier Sleeper
 - ☒ 2. AC First Class
 - ☒ 3. First Class/AC 3-tier Sleeper/AC Chair Car
 - ☒ 4. Second Sleeper

Q.60 Reservation of OBC in case of direct recruitment on all India basis otherwise than by open competition is given at the rate of _____ percent.

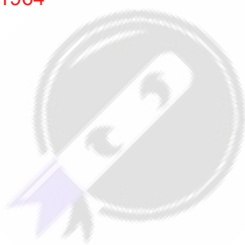
- Ans
- ☒ 1. 7.5
 - ☒ 2. 12.66
 - ☒ 3. 16.66
 - ☒ 4. 25.84

Q.61 If a Government servant is entitled to leave travel concession to home town, he can carry forward the leave travel concession to any place in India for a block of _____ years only if he has carried forward the leave travel concession to home town in respect of the second block of two years within the block of four years.

- Ans
- ☒ 1. four
 - ☒ 2. nine
 - ☒ 3. seven
 - ☒ 4. five

Q.62 High Court of Gujarat established on 1st May, _____ as a result of bifurcation of the former State of Bombay into two States of Maharashtra and Gujarat.

- Ans
- ☒ 1. 1962
 - ☒ 2. 1960
 - ☒ 3. 1965
 - ☒ 4. 1964



Q.63 The Central Administrative Tribunal had been established under Article _____ of the Constitution of India.

- Ans ☒ 1. 331-A
☒ 2. 323-A
☒ 3. 313-A
☒ 4. 325-A

Q.64 Which of the following is a bench of Karnataka High Court?

- I. Dharwad
II. Kalaburagi

- Ans ☒ 1. Only II
☒ 2. Neither I nor II
☒ 3. Only I
☒ 4. Both I and II

Q.65 As per the Central Secretariat Manual of Office Procedure (fourteenth edition), during office hours, the entire dak of the department including that addressed to Ministers/Officers by name will be received in the _____.

- I. Central Registry
II. Information Facilitation Counter

- Ans ☒ 1. Only I
☒ 2. Neither I nor II
☒ 3. Only II
☒ 4. Either I or II

Q.66 Which rule of Central Civil Services (Conduct) Rules, 1964 is titled Connection with Press or other media?

Ans ☒ 1. 8

☒ 2. 2

☒ 3. 19

☒ 4. 24

Q.67 As per the Central Secretariat Manual of Office Procedure (fourteenth edition), the following is a format of a _____.

XYZ
Deputy Secretary
Tele.No. _____
D.O.No.....
GOVERNMENT OF INDIA
(Bharat Sarkar)
Department of.....
(.....Vibhag)
New Delhi, the20..

My dear/Dear Shri.....
We propose to draw up a model
scheme for..... A copy of the
outline prepared in this connection is
enclosed.
I shall be grateful if you would let
me have your comments as soon as
possible. I may add that we intend
circulating the draft scheme formally to
all departments in the due course for
their comments.
With regards
Yours sincerely,
(XYZ)

A.B.C.
Deputy Secretary
Ministry of
Department of
New Delhi.....

Ans ☒ 1. Inter-departmental note

☒ 2. demi-official letter

☒ 3. letter

☒ 4. office memorandum



Q.68 As per Central Civil Services (Conduct) Rules, 1964, which of the following qualify as a gift?

- I. Free transport
- II. Boarding

Ans ☒ 1. Only II
☒ 2. Neither I nor II
☒ 3. Only I
☒ 4. Both I and II

Q.69 Which chapter of The Code of Criminal Procedure, 1973 is titled 'Powers of Courts'?

Ans ☒ 1. VIII
☒ 2. III
☒ 3. II
☒ 4. V

Q.70 As per rule 44 of the General Financial Rules 2017, which of the following rule is associated with Expenditure from Public Funds?

Ans ☒ 1. 28
☒ 2. 14
☒ 3. 18
☒ 4. 22

Q.71 Which chapter of the Central Secretariat Manual of Office Procedure (fourteenth edition), is related with Forms & Procedure Of Communication?

- Ans ☒ 1. VI
- ☐ 2. II
- ☐ 3. V
- ☐ 4. III

Q.72 Which section of The Code of Criminal Procedure, 1973 is titled 'Form of warrant of arrest and duration'?

- Ans ☐ 1. 55
- ☐ 2. 118
- ☐ 3. 78
- ☒ 4. 70

Q.73 As per the Central Secretariat Manual of Office Procedure (fourteenth edition), each communication received from a Member of Parliament/VIP, shall be acknowledged within 15 days, followed by a reply within the next _____ days of acknowledgement sent.

- Ans ☐ 1. 5
- ☒ 2. 30
- ☐ 3. 15
- ☐ 4. 7

Q.74 Which fundamental rule of service states that “The pay and allowances of a Government servant who is dismissed or removed from service cease from the date of such dismissal or removal.”?

- Ans
- ☒ 1. FR 50
 - ☒ 2. FR 49
 - ☒ 3. FR 54
 - ☒ 4. FR 52

Q.75 Which of the following is part of a government letter?

- I. Letter Head
- II. Name and/or organization of Sender

- Ans
- ☒ 1. Both I and II
 - ☒ 2. Only II
 - ☒ 3. Only I
 - ☒ 4. Neither I nor II

Q.76 As per the Recommendations of Seventh Central Pay Commission, HRA be paid at the rate of _____ percent of the new Basic Pay for Class Z cities.

- Ans
- ☒ 1. 8
 - ☒ 2. 16
 - ☒ 3. 24
 - ☒ 4. 32

Q.77 In which of the following cases LTC cannot be availed?

- I. LTC advance can be drawn 60 days before the proposed date of outward journey.
II. Family members of a government servant under suspension are entitled to LTC.

Ans ☒ 1. Only II
☒ 2. Both I and II
☒ 3. Only I
☒ 4. Neither I nor II

Q.78 Reservation of ST's in case of direct recruitment on all India basis by open competition is given at the rate of _____ percent.

Ans ☒ 1. 7.5
☒ 2. 15
☒ 3. 27
☒ 4. 18

Q.79 Which of the following statement is correct as per fundamental rules of service?

- I. No deputation of Government servant out of India shall be sanctioned without the previous approval, of the Central Government.
II. A Government servant on deputation may also be granted a compensatory allowance in a foreign country of such amount as the President may think fit.

Ans ☒ 1. Only II
☒ 2. Both I and II
☒ 3. Neither I nor II
☒ 4. Only I



Q.80 As per the fundamental rules of service, which of the following statement is correct?

I. If a Government servant is transferred to foreign service while on leave, he ceases, from the date of such transfer, to be on leave and to draw leave salary.

II. In foreign service, the rate of contributions payable on account of pension and leave salary shall be such as the President may by general order prescribe.

Ans ☒ 1. Neither I nor II

☒ 2. Both I and II

☒ 3. Only I

☒ 4. Only II

